

**FRONTIER TELENET**  
**BOARD OF DIRECTORS MINUTES**  
**JULY 7, 2016**

The regular meeting of the Board of Directors of Frontier TeleNet called to order at 10:15 AM by Chair, Judge Patrick C. Perry. This session held in the conference room of North Central Education Service District in Condon, Oregon.

Directors Present: Judge Steve Shaffer, Judge Gary Thompson, North Central ESD Superintendent Robert Waltenberg, Judge Patrick C. Perry by telephone.

Also Present: Steve Wynne, Day Wireless, Rob Myers, Frontier TeleNet General Manager, and Jeanne Burch, Frontier TeleNet Staff.

Judge Perry requested that Vice Chair Judge Shaffer conduct the meeting.

No Public Comment

No additions or changes to the Agenda.

Old Business:

Minutes: Moved by Gary Thompson, seconded by Robert Waltenberg to approve the minutes as presented. Motion carried with all present voting aye.

Financial Report: A discussion held on past due accounts and the need to establish a policy for these accounts. It was decided to add this item to the next meeting agenda. Moved by Robert Waltenberg, seconded by Gary Thompson to approve financial statement as presented. Motion carried with all present voting aye. Jeanne Burch provided an update on the 2015-2016 audit schedule. Oster will be picking up audit documentation on July 12, 2016.

Management Report: General Manager Rob Myers discussed the need for a strategic planning work session. The directors agreed to have this meeting.

The Sherman County Fiber Project is proceeding as planned. The first phase of this project is almost done and the second phase will continue soon.

Cottonwood Park: A discussion held regarding Cottonwood Park Site Development. Gary Thompson asked Steve Wynne to research placing the necessary towers on State Park Land instead of BLM. Steve Wynne will look into this and report back to the Frontier TeleNet Board.

U.S. Cellular Interconnect: This interconnect between Kahler Basin and Black Butte is not complete but when it is will generate 50 mps of transport service with a fee of \$1,000.00 per month to Frontier TeleNet.

Roosevelt Tower: Necessary permits received from Klickitat County and the project is proceeding.

Condon Fiber Project: Still working on coordinating this project with Frontier TeleNet projects.

## New Business:

Microwave Core Network Upgrades: Steve Wynne of Day Wireless presented a drawing of a new and improved Core Network Upgrade project. This upgrade will include new improved technology. Steve also reported that notice requirements met regarding FCC Licensing requirements. Moved by Gary Thompson, seconded by Robert Waltenberg to approve the microwave upgrade, as presented by Steve Wynne, with possible revisions in the future. Motion carried with all present voting aye.

## Personal Services Contract:

Personal Services Contract renewal for General Manager Rob Myers and Financial Staff Jeanne E. Burch presented. These renewals are for the Fiscal year 2016-2017.

Steve Shaffer requested that these contracts be discussed one at a time.

Jeanne E. Burch personal services contract will be the same as last year with a monthly amount of \$1,000.00. Moved by Robert Waltenberg, seconded by Gary Thompson to approve the renewal of Jeanne E. Burch Personal Services Contract for the fiscal year 2016-2017. Motion carried with all present voting aye.

Rob Myers Personal Services Contract renewal discussed at length. This contract is for the fiscal year 2016-2017. The contract is the same as the previous year with a monthly amount of \$6,250.00. Chris Perry had some questions regarding the lack of progress on the marketing of the digital switch. A discussion held on plans to expand the service of the digital switch to other areas and the generation of funds that were expected when the project was approved.

Moved by Gary Thompson, seconded by Robert Waltenberg to approve the renewal of Rob Myers Personal Services Contract for the fiscal year 2016-2017. Motion carried with Gary Thompson, Steve Shaffer and Robert Waltenberg voting aye and Chris Perry voting nay.

## Network WISP:

There have been complaints regarding RTG service in the area. Core Network upgrade should solve some of these problems.

Joint meeting with Frontier TeleNet and Condon Fiber Committee will is scheduled for July 13 at 2:30 PM in Condon.

Next meeting of Frontier TeleNet July 28, 2016, 10 AM, at North Central ESD Conference Room.

Meeting Adjourned at 12:22 P.M.

Jeanne E. Burch, Frontier TeleNet Staff

