

FRONTIER TELENET
BOARD OF DIRECTORS MEETING
AUGUST 10, 2016
MINUTES

The Regular meeting of the Frontier Telenet Board of Directors was called to order at 10:07 AM by chairman, Judge Patrick C. Perry. This meeting held in the North Central Education District Meeting Room in Condon, Oregon.

Directors Present: Judge Patrick C. Perry, Judge Steve Shaffer, Judge Gary Thompson, and Robert Waltenburg.

Also Present: Rachel Weinstein, Dale Scobert, Kathryn Greiner, Peter Mitchell, April Stream, Rene Heidi, Mac Stinchfield, Ryan LeBlanc, Rob Myers and Jeanne Burch.

Public Input: None

Additions to Agenda: Judge Perry requested that Public Comment be added at the end of the agenda also. Moved by Steve Shaffer, seconded by Gary Thompson to add public comment to the end of agenda. Motion carried with all present voting aye.

Judge Shaffer requested that the City of Condon Request for Proposals (RFP) be added to the agenda. Moved by Steve Shaffer, seconded by Robert Waltenburg to add the City of Condon RFP to agenda. Motion carried with all present voting aye.

Minutes of Previous Meeting:

Minutes of previous meetings reviewed. Moved by Gary Thompson, seconded by Robert Waltenburg to approve minutes of July 7, 2016 and July 28, 2016. Motion carried with all present voting aye.

Financial Report: Financial Reports for July 2016 reviewed. A discussion held regarding the past due account of J & N Cable. Rob Myers is going to contract J & N Cable to find out what plans are to bring the account current. Moved by Steve Shaffer, seconded by Gary Thompson to approve financial statement for July 2016. Motion carried with all present voting aye.

Audit Status: Jeanne Burch reported that audit records have gone to John Day to Oster for the required annual audit.

Frontier Regional 911: Frontier Regional 911 Supervisor April Stream greeted directors with an amusing story. April then reported that the fiber and digital switch is crucial to the successful operation of the 911 Center. She reminded Board members that Jefferson County is a partner in Frontier Regional 911.

Old Business:

Sherman County Fiber Project. Gary Thompson reported that project is on schedule and they are near Erskine. A discussion held on how this fiber will be connected to Erskine. The project should be completed by August and the next phase will start right away. There had been a discussion if a supplemental budget will be needed for the next phase. At this time, it appears that will not be necessary.

New Business:

Proposed Contract for Marketing: A lengthy discussion was held regarding retaining a marketing specialist for Frontier Telenet/Frontier Digital. Steve Shaffer stated that this marketing salesperson would recruit call center clients and also market ISP possibilities. Proposed contract would be \$80,000.00 yearly. It was the consensus of Board to seek the advice of legal counsel on personal service contract vs. employee. There will be a need to advertise the position and also to determine a compensation range. Judge Shaffer will take care of this and report back to Board at next meeting.

Fiber Request for Qualifications: Rob Myers reported that RFQ is not complete. It has turned into more of a document than first anticipated. Completed draft should be done by the first of next week. Steve Shaffer emphasised the need to proceed right away due to the \$2,000,000.00 allocated to Wheeler County by the State of Oregon for a portion of this project.

City of Condon Request For Proposal: Kathryn Greiner reported that RFP has been issued by the City of Condon on fiber project. Chris Perry noted he had read the RFP and how Frontier TeleNet can participate as a wholesaler of bandwidth. Kathryn reported on how the RFP is structured. Chris Perry stated he is interested in Frontier Telenet responding as a wholesaler. Discussion held on partnerships and it was the consensus of Board to reply to RFP.

Public Comment: Kathryn Greiner asked Board if they were going to comply with public contracting law on fiber project. Peter Mitchell explained how these projects could proceed and Rachel Weinstein discussed alternative cooperative partnering.

The next meeting of the Frontier Telenet Board of Directors will be August 24, 2016, at the NCESD Conference Room in Condon, Oregon at 10 AM.

Moved by Steve Shaffer, seconded by Gary Thompson that meeting adjourn at 11:30 AM. Motion carried with all present voting aye.

Respectfully Submitted:

Jeanne E. Burch, Frontier Telenet Staff.

